



Lifeguard Job Description

Summer 2026

The Lifeguard role is responsible for ensuring the safety and well-being of members in the aquatics area. In addition, the Lifeguard will demonstrate competency to teach and lead specific skills and activities in the water.

Lifeguard Job Requirements and Responsibilities:

- Supervises swimming activities at the aquatics facility and ensures that policies, guidelines, and safety procedures are followed.
- Warns swimmers of improper activities or danger and enforces pool regulations and water safety policies.
- Administers first aid in the event of injury, rescues swimmers in distress or danger of drowning, and administers CPR and/or artificial respiration, if necessary.
- Evaluates conditions for safety and initiates aquatics emergency action plan as required.
- Inspects pool facilities, equipment, and water to ensure that they are safe and usable.
- Supervises and assists in cleaning the pool and related facilities and equipment, assists with chlorine residual water tests and with records and charts of water tests and records of accidents, and adds chemicals to pool water as directed.
- Instructs or assists classes in fundamentals of swimming as needed.
- Resolves scheduling conflicts to ensure a safe pool environment when competing programs/priorities require use of aquatic facilities.

Lifeguard Qualifications / Skills:

- Knowledge and ability to evaluate water conditions at aquatics facilities to determine any potential dangers or hazards
- Ability to adjust programs as necessary to ensure the safety of the visitors and other staff
- Swimming proficiency and comfort in all types of water conditions
- Ability to judge and evaluate evolving dynamics of individuals participating in aquatic activities to immediately assess their capabilities and threats to their safety
- Knowledge of on-site protocols, operational procedures, and safety policies
- Knowledge of methods and techniques for providing on-site emergency medical services

Education, Experience, and Licensing Requirements:

- Minimum 16 years or older
- Minimum of 6 months of related work experience
- Must be able to pass the American Red Cross Lifeguard Training and First Aid class covered by the Boys & Girls Club of Joliet
- Certified Red Cross Lifeguard Training Certificate, or equivalent

- Individuals applying without lifeguard certification must be able to pass the American Red Cross Lifeguard Training and First Aid class (covered by the Boys & Girls Club of Joliet).

Work Schedule

- Temporary Part-time Seasonal Position
- Work Hours: Monday - Thursdays: 9:30 am - 2:30 pm
- Pay Rate: between \$16.00/hr
- Training Week: June 1 - June 5, 2026 (mandatory)
- Program start date: June 8 - August 6, 2026

PHYSICAL REQUIREMENTS/WORK ENVIRONMENT:

Ability to pass lifeguard physical prerequisites. Must be able to remain alert and vigilant. Must be able to sit and stand for extended periods, providing total coverage of the pool. Adequate ability to hear noises and distinguish distress signals. Ability to continuously scan all areas of the pool with clear vision. Ability to perform strenuous physical tasks necessary for a water rescue. Ability to communicate verbally, including projecting voice across distance in normal and loud situations.

While performing the responsibilities of this position, these work environment characteristics are representative of the environment this position will encounter. Reasonable accommodations may be made to enable people with disabilities to perform the essential functions of this position.

While performing the duties of this job, the employee is occasionally exposed to moving mechanical parts and vehicles. The noise level in the work environment is usually moderate to loud.

***Please send resumes to bgcjoliet.com**



Youth Development Professional Job Description - Summer 2026

The Youth Development Professional plans, implements, supervises and evaluates youth activities provided in specific Boys & Girls Clubs program areas, such as Education & Career Development, The Arts, Sports Fitness & Recreation, Health & Life Skills, Character & Leadership, Development or Specialized Initiatives.

Youth Development Responsibilities

Supervision and Safety:

- Supervise youth at all times, ensuring their safety and well-being.
- Maintain a safe environment, implementing Boys & Girls Club of Joliet's policies and procedures.
- Follow all safety regulations and emergency procedures.
- Be aware of children's needs and maintain their physical, mental, social and emotional safety.

Activity Facilitation:

- Plan and lead a variety of engaging activities, including games, reading and math lessons, arts & crafts, sports and outdoor programs for program youth.
- Adapt activities to suit different ages and abilities
- Create a positive and inclusive atmosphere where youth can learn, grow, and have fun.
- Promote and stimulate program participation.
- Complete mandatory reports accurately and provide documentation to the supervisor as requested.
- Monitor and evaluate programs, services and activities to ensure Club and child safety, quality programs and good appearance of the Club at all times. Track and assess outcomes through periodic activity reports.

Mentorship and Guidance:

- Provide positive role modeling and mentorship for youth
- Support youth's personal development and social skills
- Address any challenges or concerns with empathy and professionalism
- Deal effectively with members concerning behavior and discipline issues.

Teamwork and Collaboration:

- Collaborate with fellow program staff to create a cohesive and supportive environment.
- Participate in team meetings and training sessions.
- Create an environment that facilitates the achievement of Youth Development Outcomes
- Assist in maintaining inventories of all program equipment and supplies; ensure all related supplies and equipment are maintained and in good order. Clean program areas after each usage.

Communication:

- Communicate effectively with parents, staff, and other stakeholders.
- Provide updates and address any questions or concerns.
- Participate in special programs and events.
- Safely transport club students in organization vehicles or on field trips that require public transportation as needed, adhering to all vehicle and field trip policies and procedures

Requirements:

- High School Diploma; Associates Preferred. A minimum of 2 years of work experience in a Boys and Girls Club or similar organization planning and supervising activities based on the developmental needs of young people, or equivalent experience.
- 2 years experience working with school age youth (1st - 8th grades).
- Demonstrated ability in working with young people, parents and community leaders.
- Strong communication skills, both oral and written
- Proficient in Microsoft Office and Internet usage.
- Strong interpersonal and communication skills with demonstrated capacity to be a team player.
- Ability to deal effectively with members including discipline problem
- Ability to collect and interpret data.
- Ability to prepare weekly reports as required.
- Must have a valid driver's license with a clean driving record, dedicated to transporting youth participants to various programs and events.
- CPR and First Aid certification (may be obtained during training)

Work Schedule

- Temporary Part-time Seasonal Position
- Work Hours: Monday - Thursdays: 9:30 am - 2:30 pm
- Pay Rate: between \$16.00/hr
- Training Week: June 1 - June 5, 2026 (mandatory)
- Program start date: June 8 - August 6, 2026

PHYSICAL REQUIREMENTS/WORK ENVIRONMENT:

Physical requirements include some physical exertion such as lifting, stretching and bending in a school/Club setting and can include sitting and standing for long periods. Will include walking/guiding/escorting children to and from areas and field trips. Will require interaction with youth 6-18 and can be noisy at times.

DISCLAIMER:

The information presented indicates the general nature and level of work expected of employees in this classification. It is not designed to contain, nor to be interpreted as, a comprehensive inventory of all duties, responsibilities, qualifications and objectives required of employees assigned to this job.

Please send your cover letter and resume to Chantel Gamboa; cgamboa@bgcjoliet.com